

# Ess Lake Association Board of Directors Meeting

Minutes August 26, 2023

**Call to Order:** The meeting was called to order at 10:01 am at Sharon Quist's house. Board members present: Mark Pollard, Sharon Quist, Cheryl Leach (Zoom), Jim Badour (Zoom), Rick Koger, Geoff Denstaedt (Zoom) and Aimee Smith.

**Meeting Minutes Review:** The minutes of the board meeting of June 23, 2023, were reviewed, A first motion for approval was made by Sharon Quist, with a second from Rick Koger, All approved.

The minutes of the board meeting of July 1, 2023, were reviewed, A first motion for approval was made by Sharon Quist, with a second from Rick Koger, All approved.

The minutes of the Annual Association meeting of July 1, 2023, were reviewed, A first motion for approval with changes was made by Sharon Quist, with a second from Cheryl Leach, All approved.

**Treasurer's Report:** The treasurer's report as of August 26, 2023, was submitted by Sharon Quist. Sharon reviewed the highlights with the Board and it is available on the website in the member area. A first motion was made for the approval of the report by Cheryl Leach, with a second by Rick Koger and all members approved the financial report. The Water Management fund has not changed from the last board meeting.

**Additions to the Agenda:** Security for 23-24.

**Bills for Approval:** No bills to approve.

**Public Comment:** None

## Old Business:

- **Website:** The renewal for the membership and domain name for the website is due. Jim to get the costs to Sharon to pay. There was a first motion made to approve the payment to continue the website from Sharon Quist with a second for approval from Geoff Denstaedt, all approved the motion.
- **Legal Issue/Fund:** Sharon reported that there is \$1,845.00 dollars remaining to be paid from the legal issue. Sharon would like to payoff this now so that it is completed. A motion for approval to payoff the remaining legal bill was made by Rick Koger, with a second motion from Jim Badour, all approved the motion.
- **Canal Update:**
  - **Duck Weed Treatment:** Rick Koger is entertaining getting the water tested in the canal by EGLE. Mark suggested waiting until the seawall is completed at the mouth of canal so that the inspection of the seawall and the testing might be completed at the same time. Also, Hillman Township has a duckweed issue in the old mill pond and they are using a skimmer to take the duckweed out of the water. Mark is going to contact them to see if they only use it from time to time, so that maybe, Ess Lake Association can rent the skimmer to aid in issue in the canal.
  - **Mouth of Canal:** The work on the mouth of the canal on the Quist's side of the canal is almost completed. They just need more rocks and top soil to complete it, but are waiting on the delivery of a dump trailer at this time, which is due in about 2 weeks. Mark will send a letter to the resident on the other side of the canal to make them aware that the permit from EGLE is good for both sides of the canal, but it needs to be completed at their expense.

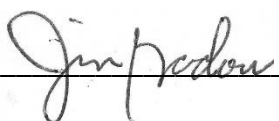
- **Ad-Hoc Committee formation for Bylaws & Restrictions Review:** There has not been another meeting since the first meeting. Cheryl will schedule another meeting so that a survey to the Ess Lake association members can be put together and sent to all residents for their input to any changes.
- **Outlot Ownership Review:** Geoff cannot determine who the owner of the outlots is online for some of the outlots. There will need to be some research completed with the county. Geoff will draw up quit claim deed to all lots by the end of the weekend, so that a meeting can be set up with Jack Mathias to get him to sign off on the ownership. Mark reported that Jack has told him that he would be willing to sign off on the outlots.
- **Tennis Court Cracks:** Aimee was able to get in touch with the contractor about the cracks in the tennis court. She has the names of the products for the paint and crack sealer. The contractor may actually give us some of the product to fix the issue.

#### **New Business:**

- **Establish 2023-2024 Goals and objectives:** Cheryl Leach reviewed the goals for 2023-2024 with the members of the board. The goals will be posted on the website. Cheryl will update the document with comments from this meeting for the next board meeting.
- **Establish 2023-2024 Budget:** Cheryl Leach reviewed the budget for 2023-2024. Jim Badour to get her the costs for the renewal of the website that is due this fiscal year. A motion was made for the approval of the 2023-2024 fiscal budget by Geoff Denstaedt, with a second motion from Jim Badour, all approved the motion.
- **Security for 2023 – 2024:** John Quist is willing to continue doing the winter security for the Association. A motion was made to continue having John Quist provide this service to the association by Cheryl Leach, with a second motion from Rick Koger, Sharon Quist abstained from the vote, with all remaining members approving of the motion.
- **Set 2023 – 2024 Board Meeting Dates:** The board has set the following dates for the 2023 – 2024 board meetings: 10/28/23, 01/20/24, 04/20/24, and 06/22/24.

The meeting was adjourned at 10:54am.

Written and submitted by Jim Badour

Signed  \_\_\_\_\_